ACCOUNT START UP PROCEDURES

1. The facility/corporate management sign purchase agreement.

2. Have installation form completed by the facility.

3. Order injection equipment required from information on the installation form.

4. Determine equipment delivery time and order product to match the equipment arrival date.

5. The facility will have the injection equipment installed as follows:

(Installation may be done by in-house engineer or an outside service.)

A. Mount the cabinets to the wall where indicated by the information on the installation form.

B. Attach the chemical suction tubing with probes and chemical output tubing to washer.

C. Attach the wiring harness to the injection unit and run the cable to the washer.

D. Install a water feed hose to the injection unit from a cold-water wall valve.

6. The technical representative will complete the startup of the injection system by doing the following:

A. Wire the communication cable to the washer or washers.

B. Program the washer/s.

C. Program the injection equipment.

D. Check injection equipment calibration.

E. Tag the suction tubes and probes with the name of each product to be used.

F. Attach a wash formula chart to each washer so the correct formula will be used.

G. The laundry staff must be present (all work shifts or a rep from each) to receive training in the operation of the system including the laundry manager.

7. The training program will include the following:

A. Explain while showing the laundry staff the opening of chemical containers and the placing of the suction probes.

B. Explain that there is an automatic formula select when the washer program is set.

C. An explanation of the formula chart on the washer showing which linen classifications are washed on what formulas. (The chart should be in English and Spanish.)

D. The tech rep will show the staff how the formula number should match up on the washer and the injection equipment, showing the correct formula is in operation.

E. A review of safety regulations will be made and a signed attendance form will be provided from the facility.

8. The tech rep will start each washer on site to verify all is operating correctly.

9. The tech rep will review contact information with the laundry manager.

10. A installation/service report will be written stating all the above was accomplished a signed by the laundry manager.